

**LONDON BOROUGH OF ENFIELD  
FORWARD PLAN OF KEY DECISION LIST NO. 76  
FOR THE PERIOD 1 JUNE 2008 TO 30 SEPTEMBER 2008**



Please note key decisions nos. 2631 – 2650 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address [Stephen.Addison@enfield.gov.uk](mailto:Stephen.Addison@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [democracy.enfield.gov.uk](http://democracy.enfield.gov.uk).**

***Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk) for further information.***

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 1026 Approval to deliver a heating and hot water service replacement programme at the Exeter Road estate.</p> <p>The contract to be awarded to improve the energy efficiency of the housing stock and address non-decency and potential maintenance liabilities of electrical under floor heating, to an estimated total cost of £1,400,000.00 inclusive of fees.</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1</p>	<p>Ponders End</p>	<p>Tenants – Individual consultation on inclusion and timing of works and arrangement of any new installations. Undertaken through dwelling specific inspections and meetings. Programme of consultation to be rolled out in accordance with planning of the package of work. [June/July 2006 – March 2007]  Estate Officers – Advised of dwellings proposed to receive upgrades and methodology behind the selection. Updates on progress proposed in accordance with planning the package of work. [June / July 2006 to completion of works and defects liability period]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281  kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files  Housing Engineering Services Files</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s affected by the decision</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
* KD 2021 Review of Council Policy relating to the use of tables and chairs for refreshments on the highway.	Cabinet Member for Environment and Street Scene	Not before 2nd Jun 2008	Part 1	All Wards		Head of Environmental Crime Tel: 020 8379 4518 alan.shaw@enfield.gov.uk	None.
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas. To approve for public consultation six new proposed conservation areas.	Cabinet Member for Environment and Street Scene	Not before 2nd Jun 2008	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

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* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Development Framework Cabinet Sub-Committee	Not before 2nd Jun 2008	Part 1	Town; Grange; Southbury; Highlands;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005)  London Borough of Enfield Statement of Community Involvement (2006)

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<p>* KD 2130 Cuckoo Hall Lane Estate window renewal and external refurbishment works. Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs and redecorations, communal lighting upgrade</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1</p>	<p>Jubilee</p>	<p>Tenants – Scheme consulted &amp; approved through the Eastern District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects'. Leaseholders – in line with statutory requirements. Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Nov 05 to completion of works and defects liability period]</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  Construction Technical Services</p>

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* KD 2139 Approval to the Fire Prevention Programme 2007/08.	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 2nd Jun 2008	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.
*KD 2152 Approval to work flexibly (acquisition and hand backs) with our various temporary accommodation schemes to reduce useage in line with the Government's 2010 Temporary Accommodation reduction target. To agree additional funding to expand the Homefinder (Private Rent Deposit) scheme to meet TA reduction plan.	Cabinet Member for Housing & Community Safety	Not before 2nd Jun 2008	Part 1	All Wards	N/A	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	LBE Temporary Accommodation Reduction Plan

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<p>* KD 2163 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works - Gordon Hill Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1</p>	<p>Chase; Highlands; Town; Turkey Street;</p>	<p>Residents (tenants &amp; leaseholders) - Meetings/open days. Correspondence re works &amp; programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings &amp; regularly updated. Resident Associations - Advised of proposed works &amp; updated at meetings. District Housing Office - Consulted &amp; updated at regular meetings on progress &amp; programme. Aid in consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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* KD 2195 Approval to the tender for the rebuilding of the kitchen at Cuckoo Hall Primary School.	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 2nd Jun 2008	Part 1 & 2 (para 3)	Jubilee		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.
*KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Director of Health & Adult Social Care	Not before 2nd Jun 2008	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan



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* KD 2210 To agree the restructure of the Health and Adult Social Care Department.	Cabinet Member for Adult Social Services, Cabinet Member for Housing & Community Safety, Director of Health & Adult Social Care	Not before 2nd Jun 2008	Part 1	Does Not Apply	N/A	Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2237 Approval to scheme to be referred to as Elsinge Estate Window Renewals. Approval to accept a tender in respect of one contract covering renewal of Windows &amp; Roofs to properties on the Elsinge Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1</p>	<p>Turkey Street</p>	<p>Residents (tenants &amp; leaseholders) – Meetings &amp; open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback &amp; satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership – Consultation at meetings &amp; regularly updated [Oct 05 to completion] Resident Associations – Advised of proposed works &amp; updated at meetings [Jan 06 to completion] District Housing Offices – Consulted &amp; updated at regular meetings. Aid in consultation process. [Jan 06 to completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>*KD 2253 To approve a borough –wide scheme for the replacement of the shower cubicles and to seek delegated authority from the relevant Director to accept tenders that do not exceed the pre-tender estimate by more than 5%. Projects to be reported individually against this key decision within an anticipated funding budget of £655,000 inclusive of fees and work costs.</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Residents – Letters, and individual direct consultation with the residents – Aug 07 – Autumn 07. Social Services at Home, Occupational Therapy Service – Direct Briefing – Sept 07 - Ongoing</p>	<p>Central Services Manager Tel: 0208 379 8953 andrew.batty@enfield.gov.uk</p>	<p>Housing Project Management Files  Design Consultant Files</p>
<p>*KD 2303 Tier 4 Drug Treatment Substance Misuse Framework of Contractors</p>	<p>Director of Health &amp; Adult Social Care</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 2 para 3</p>	<p>All Wards</p>	<p>DAT Partnership - Regular Steering Groups will be kept informed - 01/11/2007 - 07/04/2008</p>	<p>Data &amp; Information Manager Tel: 020 8379 4882 alison.miller@enfield.gov.uk</p>	<p>None.</p>

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<p>*KD 2332 Decision required to set up a Corporate training framework -Enfield Early Years, Childcare and Community Access Service and Adult Social Services.</p> <p>This framework will provide quality training for childcare providers, together with health and safety training for adult social services in the borough. Part 2 will contain the details of the contracts awarded based on the tenders received.</p>	Cabinet Member for Education & Children's Services	Not before 2nd Jun 2008	Part 1 & 2 Para 3	All Wards	Legal, Finance, Corporate Procurement and Officers in ECSL - Portfolio Report's (Jan 08 – Feb 08)	Admin Manager Tel: 020 8379 3425 amita.clements@enfield.gov.uk	Childcare Act 2006

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<p>*KD 2333 Renewal of contract for a further three years (with option for two one year extensions), to supply:</p> <ol style="list-style-type: none"> <li>1) an Area Special Educational Needs Co-ordinator Team (SENCO), to support PVI Daycare Providers;</li> <li>2) an Inclusion Team to provide SENCO support to Out of School Providers; an Out of School Provider Support Team to offer support around setting up new provision, developing existing provision, staff recruitment, raising finances etc.</li> </ol>	Cabinet Member for Education & Children's Services	Not before 2nd Jun 2008	Part 1 & 2 Para 3	All Wards	<p>EYCCA Senior Team - Through consultation at EYCCA Senior Team Meetings - September 2007 - December 2007  Legal, Finance, Corporate Procurement, &amp; senior Officers of ECSL - Consultation of draft Portfolio Report - December 2007 - March 2008</p>	<p>Childcare Business Development Co-ordinator Tel: 020 8379 3461  peter.chapman@enfield.gov.uk</p>	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2556 Approval for the release of S106 funding for the completion of the Enfield Industrial Estate Regeneration projects2556	Cabinet Member for Environment and Street Scene, Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 2nd Jun 2008	Part 1	Upper Edmonton		Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	Key Decision 756, 18 June 2005

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2562 Approval to accept a tender in respect of one contract covering renewal of Baker Street windows, roofs, external and internal repairs &amp; redecorations, communal lighting upgrades and environmental works. <b>The scheme to be referred to as Baker Street window renewal and external envelope works.</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1</p>	<p>Town</p>	<p><b>Tenants</b> - consulted and approved through the Western District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects. - May 2007 - To completion and defects liability period. <b>Leaseholders</b> - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served Nov 2007. May 2007 - To completion and defects liability period. <b>Estate Officers</b> - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work. – Jan 2007 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Architectural Services</p>

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<p>*KD 2563 Approval to accept a tender for major external refurbishment works to Welch &amp; Woolpack Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors..</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1 &amp; 2 Para 3</p>	<p>Enfield Lock</p>	<p><b>Tenants</b> - consulted and approved through the Eastern District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects - Aug 04 - To completion and defects liability period.  <b>Leaseholders</b> - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements - March 2008 - To completion and defects liability period. <b>Estate Officers</b> - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - Aug 04 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511  elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  Hadley Design Associates</p>

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*KD 2577 To approve a scheme consisting of the renewal of old floor coverings to the common parts of Burgundy, Normandy and Picardy Houses on the Four Hills estate, Enfield together with the provision of security screens at basement level to the three blocks, and to accept a tender for the works.	Cabinet Member for Housing & Community Safety	Not before 2nd Jun 2008	Part 2 Para 3	Chase	Residents of the blocks - Letters and notices - Autumn 06 - April 08	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.
*KD 2580 Approval to the Fire Prevention Programme 2008/09	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 2nd Jun 2008	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.

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*KD 2581 Approval to the Schools Access Programme 2008/09	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 2nd Jun 2008	Part 1	All Wards	Schools Accessibility Group - Termly meetings - Ongoing	Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk	None.
KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Community Safety	Not before 2nd Jun 2008	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2586 To approve the draft Enfield Heritage Strategy for public consultation	Cabinet Member for Education & Children's Services, Cabinet Member for Environment and Street Scene	Not before 2nd Jun 2008	Part 1	All Wards	All Members, MPs, Planning Committee, CAG, culture, arts, heritage, business and community groups across the borough, GLA, GOL, English Heritage and national amenity socs. Letters, website, public meetings, displays - May 2008 - June 2008	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk, Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk	Draft Enfield Heritage Strategy

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*KD 2606 To approve the spend of £374,000 in respect to the cost of construction of refurbishment for Broomfield, Trent and Oakwood Park toilets.	Director of Environment & Streetscene	Not before 2nd Jun 2008	Part 1	Cockfosters ; Southgate; Southgate Green;	Legal, Finance & Democratic Services - Internal via email - TBC	Senior Project Officer - Parks & Open Spaces Tel: 020 8379 3786 david.breckenridge@enfield.gov.uk	None.
*KD 2621 To note the progress with the prestigious routes lighting programme and confirm whether we wish to continue with the installation programme or whether to cease the programme and redirect the remaining capital, £750,00 to other work.	Cabinet Member for Environment and Street Scene	Not before 2nd Jun 2008	Part 1	All Wards		Assistant Director of Environment, Street Scene and Parks (Contracts) Tel: 020 8379 3600 gary.barnes@enfield.gov.uk	PFI Street Lighting Contract
*KD 2623 The allocation of Area based Grant for 2008/09	Cabinet Member for Finance & Resources	Not before 2nd Jun 2008	Part 1	All Wards	Based on report to CMB	Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Briefing Note to CMB 11th March 2008; minuted at CMB 1st April 2008

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KD 2636 To write off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources	Not before 2nd Jun 2008	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.
KD 2637 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 2nd Jun 2008	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
KD 2638 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 2nd Jun 2008	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required

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KD 2639 To accept tenders and the award of contracts for the supply of either electricity or gas to civic buildings, procured through the service offered by either the Office of Government Commerce (OGC) consortium framework or the LASER ( London Authorities South East Region ) buying consortia.	Director of Finance & Corporate Resources	Not before 2nd Jun 2008	Part 1	All Wards	Schools - Letter to schools concerned .	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.
KD 2640 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 2nd Jun 2008	Part 1	All Wards	N/A	Commissioning Manager - Learning Difficulties - Adults linda.martin@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

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*KD 2625 Approval to consider contracting options for the provision of Nursing Care at Elizabeth Lodge	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 2nd Jun 2008	Part 2 para 8	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007
*KD 2626 Approval to Explore Future Contracting Options At Honeysuckle House	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 2nd Jun 2008	Part 2 para 8	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006



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<p>*KD 2627 Relocation of Weir Hall Library to 109-111 Fore Street and associated issues (including projected costs and replacement use for Weir Hall Library site)</p>	<p>Cabinet Member for Leisure, Culture, Olympics 2012 &amp; Voluntary Sector</p>	<p>Not before 2nd Jun 2008</p>	<p>Part 1</p>	<p>Haselbury; Upper Edmonton;</p>	<p>Environment, Parks &amp; Leisure Scrutiny Panel - Special Public meeting – 31/3/07  Scrutiny visit to Barnet Library Service – 23/05/07  Scrutiny Consultation Meeting – 5/12/07  Public – Survey – March 07 to April 07  Council Members - Newsletter – March 07  Enfield Racial Equality Council – meeting – 12/06/07  Leisure &amp; Culture Partnership – meeting – 25/09/07  Cabinet – 12/12/07  Council – 23/1/08  Edmonton Green, Haselbury and Upper Edmonton Area Forum – 11/3/08.</p>	<p>Head of Libraries and Museums  julie.gibson@enfield.gov.uk</p>	<p>Library Strategy 2007-2012</p>

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*KD 2628 To approve the drawing down of £541K total capital funding for the 3 CCTV schemes approved within the capital programme (Gt Cambridge roundabout/Silver St, Bullsmoor Rd and Four Hills estate areas) for 2008-9.	Cabinet Member for Housing & Community Safety	Not before 2nd Jun 2008	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	Delegated Authority report concerning the release of capital programme funding and approval to proceed with the CCTV installation and tender process
*KD 2629 To approve the drawing down of £300K total capital funding obtained from a successful bid for Automatic Number Plate Reading cameras from the Home Office to extend the current ANPR CCTV scheme already approved and underway with additional cameras.	Cabinet Member for Housing & Community Safety	Not before 2nd Jun 2008	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	Delegated Authority report concerning the ANPR project extension due to increased funds received

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KD 2317 Contract award of weed spray treatment for Highway and Housing areas. The contract will cover requirements for weed spraying of all other L.B Enfield Council service areas as and when requirements dictate.	Cabinet Member for Environment and Street Scene	Not before 2nd Jun 2008	Part 1	All Wards		Head of Street Scene Tel: 020 8379 1785 russell.hart@enfield.gov.uk	Contract document  OJEU European procurement notice
*KD 2330 To accept a tender for works to create a depot on the Montagu Industrial Estate for the use of the Refuse Collection Service which is to relocate from the current Advent Way depot.	Cabinet Member for Environment and Street Scene, Cabinet Member for Finance & Resources	Not before 2nd Jun 2008	Part 1	All Wards	Cabinet Portfolio Holders – Cllr. Lavender and Cllr. Neville – Briefing - Dec 07 to Feb 08.	Corporate Commissioner Tel: 020 8379 3017 ron.grace@enfield.gov.uk	Property Strategy Phase 2 Environment Street Scene and Parks Services Feasibility Study Report July 2006.  Cabinet Report 12th July 2006: Property Strategy Phase 2 - Environmental Assets Feasibility Study  (Draft) Cabinet Report 6 February - Progress Report on proposals for the Relocation of Carterhatch Depot and Associated Projects

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KD 2608 Decision required to set up a Corporate framework to provide centrally commissioned services to provided activities, support and guidance to families and children within Enfield Children's Centres. Part 2 will contain the details of the contracts awarded based on the tenders received.	Cabinet Member for Education & Children's Services	Not before 2nd Jun 2008	Part 1 & 2 Para 3	All Wards		Admin Manager Tel: 020 8379 3425 amita.clements@enfield.gov.uk	None.
KD 2643 Approval to the tender to convert two hostels into single family properties at 57 First Avenue and 211/213 Ordnance Road	Cabinet Member for Housing & Community Safety	Not before 2nd Jun 2008	Part 1	Bush Hill Park; Enfield Highway;	Temporary Accommodation Team - Hostel Review	Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk	Project Management Files

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KD 2249 Approval to negotiate with the resident contractor for the Targeted Capital Fund project at Winchmore School in respect of internal refurbishment.	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 2nd Jun 2008	Part 1	Winchmore Hill	Headteacher, Staff and Governors of Winchmore School – Discussions and meetings - February 2006 to Ongoing	Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.gov.uk	Key Decision Report KD 978 "Winchmore School Targeted Capital Fund project 2006/07 Start Report " March 2006  Key Decision Report KD 2151 "Winchmore School Approval to Enabling Works Tender " June 1 2007  Key Decision Report KD 2198 "Winchmore School Main Contract Tender Acceptance Report"
* KD 2127 To approve Section 75 Health Partnership Agreements	Cabinet	18 Jun 2008	Part 1	All Wards	Learning Difficulties Partnership Board – Partnership Board Meeting [April 2006 – 5 Feb 07]	Programme Director Health & Social Care Integration Tel: 020 8379 3950 robert.lee@enfield.gov.uk	Minutes and working papers of the Learning Difficulties Partnership Board and the Learning Difficulties Integration Steering Group and Subgroups

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2597 To determine the preferred option for the location of an Academy to replace Albany School	Cabinet	18 Jun 2008	Part 1 & 2 Para 3	Enfield Highway	Albany School Governing Body - Attendance of LA officers at meetings/correspondence - Oct 07 to Ongoing Albany School staff and student council - Meetings with LA officers and Oasis Trust - Nov 07 Albany School parents - Letters and meetings - Nov 07 to Ongoing Oasis Trust and DCSF - Meetings and correspondence - Sept 07 to Ongoing	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	Report to Cabinet 17 Jan 08 "Development of Albany School"  Expression of Interest to DCSF Academies programme

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<p>KD 2630 Agreement of the Council's Business &amp; Improvement Plan 2008/2011 - Putting Enfield First.</p> <p>The Plan incorporates the Council's revised Aims and Objectives from 2008/09 and the final set of published outturn figures for the Best Value Performance Indicators (BVPs). The new national set of indicators (NIs) will be used as measurements of progress against achieving the Putting Enfield First Aims and Objectives.</p>	Cabinet	18 Jun 2008	Part 1	All Wards		Head of Best Value and Performance Management Tel: 020 8379 4684 elaine.duncan@enfield.gov.uk	None.
<p>KD 2642 The allocation of surplus resources identified through the 2007/08 financial monitoring process</p>	Cabinet	18 Jun 2008	Part 1	All Wards	Based on report to CMB	Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	January and February Revenue Monitoring Reports Briefing Note to be prepared for Cllr Lavender
<p>KD 2647 Approval of the Council's approach to identifying savings in order to balance the 2009/10 budget.</p>	Cabinet	18 Jun 2008	Part 1	All Wards		Asst Head of Finance - Revenue Strategy Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	2008/09 Budget Report

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KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Cabinet	18 Jun 2008	Part 1	All Wards		AD - F&CR - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	None.
KD 2648 The Future of Leisure Services in Enfield	Council	25 Jun 2008	Part 1	All Wards	Legal Dpt, Property Dpt, Finance Dpt & HR Department - Documents sent Via Email Replies Received – 1 May to 12 May 2008.	Assistant Director of Education, Children's Services and Leisure (School Effectiveness and Inclusion) Tel: 020 8379 3350 neil.rousell@enfield.gov.uk	Future of Leisure Services – Implementation (April 2008)
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Jul 2008	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan



Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.</p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Jul 2008</p>	<p>Part 1</p>	<p>Bush Hill Park; Southbury;</p>	<p>Residents (tenants &amp; leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen &amp; Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. <b>The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Jul 2008</p>	<p>Part 1</p>	<p>Bush Hill Park; Haselbury; Southbury;</p>	<p>Residents (tenants &amp; leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen &amp; Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. <b>The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Jul 2008</p>	<p>Part 1</p>	<p>Chase; Turkey Street;</p>	<p>Residents (tenants &amp; leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>KD 2603 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Brick Lane/ Stoneleigh Ave area to address non-decency.</p> <p>Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen &amp; Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. <b>The scheme to be referred to as Brick Lane/ Stoneleigh Ave Leaseholders Area Decent Homes Scheme.</b></p>	<p>Cabinet Member for Housing &amp; Community Safety</p>	<p>Not before 1st Jul 2008</p>	<p>Part 1</p>	<p>Chase; Ponders End; Town; Southbury; Turkey Street;</p>	<p>Residents (tenants &amp; leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	16 Jul 2008	Part 2 para 3	All Wards	<p>Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.</p>	<p>Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk</p>	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>

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<p>KD 2599 To accept the tender for the supply, implementation, upgrading and maintenance of a new integrated highways management system tendered under EU “restricted” procedure.</p>	<p>Cabinet</p>	<p>16 Jul 2008</p>	<p>Part 1 &amp; 2 Para 3</p>	<p>All Wards</p>	<p>Legal Services - On tender and contract documentation and on the Cabinet Report - Oct 2007 to ongoing Financial Services - On tender and contract documentation, financial evaluation and on cabinet report - February 2008 to ongoing ICT Board - Various reports and updates to ICT Project Board - July 2005 to ongoing</p>	<p>Service Engineer Tel: 020 8379 3632 chris.chalkley@enfield.gov.uk</p>	<p>Project Brief  LBE Corporate IT Bids 2006-10</p>

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KD 2611 Capital Outturn 2007/08 Approval of the capital outturn position and statutory funding recommendations at the end of March 2008 and approval of any resources carried over to 2008/09.	Cabinet	16 Jul 2008	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Closure of accounts files Core Finance Team
KD 2612 Capital Monitoring & Prudential Indicator Report first quarter. Approval of the capital monitoring position at the end of May 2007 and actions needed in order to remain within the approved budget.	Cabinet	16 Jul 2008	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Monitoring returns from service groups and supporting working papers.
KD 2613 May 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of May 2008 and actions needed in order to remain within the approved budget.	Cabinet	16 Jul 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

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KD 2614 Revenue Outturn report for 2007/08 Approval of the revenue outturn report at the end of the 2007/08 financial year.	Cabinet	16 Jul 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Returns from groups and accompanying working papers.



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<p>KD 2631 To receive a briefing paper and update on progress for the procurement of a constructor partner in the delivery of a four-year stock refurbishment and investment programme to a contract value of £100M. To approve the tender evaluation methodology and process and to agree delegated authority to the Lead Member for Housing to accept the tender representing best value.</p>	Cabinet	16 Jul 2008	Part 1	All Wards	<p>Asset Management Executive &amp; Enfield Homes Board - Briefing papers – Commenced to Oct 2008 Residents and associated stakeholders - Community Housing Partnerships, Community Festivals, Housing News, Resident Conferences, Leaseholders statutory measures. Website updates. Post contract project specific consultation for individual packages of work via Steering Groups and direct resident consultation, including post works reviews to inform later phases – Commenced to End of contract period during the financial year 2012/13.</p>	brendan.wells@enfield.gov.uk	<p>Project Management Files</p> <p>Corporate Procurement Files</p> <p>Legal Files</p> <p>Finance Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2632 Adoption of new Corporate Communications Strategy, including Accessible Information Statement	Cabinet	16 Jul 2008	Part 1	All Wards	BME/disabled people VCS - Survey and face-to-face discussions – May 08 Services - face-to-face discussions - May 08 Residents – Survey - May 08 Members - Survey and face-to-face discussions - May 08	Acting Asst Director for Customer Service, Communications & Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk	None.
KD 2633 Consideration of phase 2 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs	Cabinet	16 Jul 2008	Part 1	All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.

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<p>KD 2644 To approve the North London Joint Waste Strategy (NLJWS) between the North London Waste Authority (NLWA) and the constituent boroughs, of which Enfield is one of seven.</p> <p>The NLJWS was drafted in 2004 but not approved by all boroughs until 2006. As such it has been subject to a retrospective Strategic Environmental and further amendments.</p> <p>An adopted NLJWS is required for the NLWA to submit an expression of interest for PFI credits.</p>	Cabinet	16 Jul 2008	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

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KD 2646 Nightingale Site of Salisbury School – development Proposal	Cabinet	16 Jul 2008	Part 1	Jubilee	<p>Nightingale Project Board - Ongoing consultation through Prince 2 Project Management structure – May 07 to Ongoing Cuckoo Hall Primary School, West Lea School, Enfield Arts Support Service, Children with Learning Difficulties and Disabilities Service, Cheviots Children’s Centre - Ongoing meetings and workshops, direct communication with all Stakeholders through email and discussion – Ongoing Other relevant Council Departments - Ongoing meetings and workshops, direct communication with all Officers through email and discussion - Ongoing</p>	<p>Senior Manager, Asset Mgt &amp; Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk</p>	<p>Provision of Additional Secondary School Places Oct 2003</p> <p>Provision of Additional Secondary School Places May 2004</p>

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*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 1st Sep 2008	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan  Housing Scrutiny Panel Minutes
KD 2634 To appoint an approved supplier through tender for hand delivery to residents homes throughout the borough	Cabinet	10 Sep 2008	Part 1	All Wards		Marketing Officer Tel: 020 8379 5154 sally.coates@enfield.gov.uk	PQQ Document  ITT Document
KD 2635 July 2008 Revenue Monitoring Report.Approval of the revenue monitoring position at the end of July 2008 and actions needed in order to remain within the approved budget.	Cabinet	10 Sep 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2641 Approve funding for implementation of single status agreement	Cabinet	10 Sep 2008	Part 1	Does Not Apply		Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.
KD 2645 To award a contract for a Framework for Inclusive Adaptations on behalf of Enfield Council for the period 1st Oct 08 – 30th Sept 2011 (With Option for an additional 1 year extension)	Cabinet	10 Sep 2008	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.